



REQUEST FOR A QUOTATION.



RFQ NO: 125/02/2012: CONDUCTING OF EMPLOYEE WELLNESS PROGRAMMES

Lejweleputswa District Municipality hereby requests quotations from reputable and reliable service providers to conduct an employee wellness programme for 120 staff members over a period of 2 days. As a motivational seminar the programme must focus on:

- Mega living and self mastering/awakening

It is compulsory for bidders to outline their methodology and how their programmes will unfold in order to achieve maximum success during their workshops.

The quotation must be submitted on the letterhead of your business and must be hand delivered for the attention of Me. Khali Njobe

**Lejweleputswa District Municipality,
Supply Chain Management Unit
Cnr Jan Hofmeyer and Tempest Road, Welkom 9460**

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer
- Price(s) quoted must be firm and inclusive of VAT
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of the 80/20 preference point system in terms of the Supply Chain Management Policy, and for this purpose the MBD1, MBD2, MBD3.1, MBD4, MBD6.1, MBD8 & MBD9 can be downloaded from LDM website (www.lejwe.co.za) or collected from the SCM Unit, and be scrutinized, completed and submitted together with your quotation.
- Proof of company registration documents and valid original tax clearance certificate **must** be attached.
- Original and valid B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE or certified copies thereof **must** be attached.

**NB: No quotations will be considered from the person in the service of the State.
No late quotations will be considered.**

Closing Date: 27 February 2012 @ 16H00

Enquiries: Christopher Petersen
Tel : (057) 353 3094

**NONTSIKELELO EUNICE AARON
DISTRICT MUNICIPAL MANAGER**