



LEJWELEPUTSWA

DISTRICT MUNICIPALITY

Office of the District Municipal Manager

Cnr. Jan Hofmeyer & Tempest Road
P.O. Box 2163
WELKOM
9460
Tel: (057) 353 8911
Fax: (057) 353 1213

REQUEST FOR QUOTATIONS:

RFQ NO.131/04/201: TRAINING AND CAPACITY BUILDING OF WOMEN IN LEJWELEPUTSWA DISTRICT

Lejweleputswa District Municipality hereby requests quotations from **reputable, experienced and reliable** service providers for training and capacity building of Women in Lejweleputswa.

The training should be according to the following specifications:

Types of training required:

Secretarial skills,
Leadership and advocacy,
Conflict Management Resolution skills,
Ethics and integrity development,
Team building

Number of days:

3 days

Number of participants to be trained:

100

The quotation must be submitted on the letterhead of your business and be hand delivered to the attention of Me. Khali Njobe
Supply Chain Management Unit
Lejweleputswa District Municipality
CNR Tempest & Jan Hofmeyer, WELKOM

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer
- Price(s) quoted must be firm and inclusive of VAT
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of the 80/20 preference point system in terms of the Supply Chain Management Policy, and for this purpose the MBD1, MBD2, MBD3.1, MBD4, MBD6.1, MBD8 & MBD9 can be downloaded from LDM website (www.lejwe.co.za) or collected from the SCM Unit, and be scrutinized, completed and submitted together with your quotation.
- Proof of company registration documents and valid original tax clearance certificate **must** be attached.

- Original and valid B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE or certified copies thereof **must** be attached.
- Should be Accredited with Local Government Seta and certified copy of such certificate **must** be attached.

**NB: No quotations will be considered from the person in the service of the State.
No late quotations will be considered.**

Enquiries : Mr Martins @ (057) 391 8912 or 078 515 2609
Closing Date: 19/04/2012 @ 16:00

Ms. N.E. Aaron
Municipal Manager
Date: 12/04/2012