



# LEJWELEPUTSWA

## DISTRICT MUNICIPALITY

*Office of the District Municipal Manager*

Cnr. Jan Hofmeyer & Tempest Road  
P.O. Box 2163  
WELKOM  
9460  
Tel: (057) 353 8911  
Fax: (057) 353 1213  
majoro@lejwe.co.za

### REQUEST FOR QUOTATIONS:

#### RFQ NO, 133/04/2012: DECORATION OF VENUE & DINING HALL

Lejweleputswa District Municipality hereby requests quotations from reputable and reliable service providers for the decoration of venue hall. The supply should be according to the specification appearing below:

#### Specification:-

- Decoration should be in the following colours red, white and black.
- About 250 chairs should be covered for VIPs
- Main table should have fresh flowers and glasses for drinking of water
- Dining hall should be decorated with same colours of the venue and tables and chairs be covered

**The quotation must be submitted on the letterhead of your business and must be hand delivered for the attention of Me. Khali Njobe  
Lejweleputswa District Municipality,  
Supply Chain Management Unit  
Cnr Jan Hofmeyer and Tempest Road, Welkom 9460**

#### **The following conditions will apply:**

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer
- Price(s) quoted must be firm and inclusive of VAT
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of the 80/20 preference point system in terms of the Supply Chain Management Policy, and for this purpose the MBD1, MBD2, MBD3.1, MBD4, MBD6.1, MBD8 & MBD9 can be downloaded from LDM website ([www.lejwe.co.za](http://www.lejwe.co.za)) or collected from the SCM Unit, and be scrutinized, completed and submitted together with your quotation.
- Proof of company registration documents and valid original tax clearance certificate **must** be attached.
- Original and valid B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE or certified copies thereof **must** be attached.

**NB: No quotations will be considered from the person in the service of the State.  
No late quotations will be considered.**

Enquiries : Mr Martins @ (057) 391 8912.  
Closing Date: 24/04/2012 @ 16:00

---

**Ms. N. E. Aaron**  
**Municipal Manager**  
**Date: 17/03/2012**