



LEJWELEPUTSWA DISTRICT MUNICIPALITY

Office of the District Municipal Manager

Cnr. Jan Hofmeyer & Tempest Road
P.O. Box 2163
WELKOM
9460
Tel: (057) 353 8911
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RFQ NO: 147/07/2012

REQUEST FOR QUOTATION: DESIGN, PRINT AND DELIVER LEJWELEPUTSWA DISTRICT MUNICIPALITY'S 2012/17 FINAL IDP

Lejweleputswa District Municipality would like to invite relevant and experienced service providers to submit written quotations within the following specifications:

- Design and printing of 200 copies of 103 pages each copy of the approved LDM's 2012/17 IDP.
- The above is inclusive of 2 hard cover pages of 250gsm.
- All other pages should be of 125gsm and designed as per agreement with the contact person.
- Printing and branding of 10 CDs with the designed IDP as reflected above.
- All draft work must be communicated with the referred person and approved before final print.

The quotations must be submitted on the letterhead of your business and must be:

Hand-delivered to:

**Me. Khali Njobe
Manager: Supply Chain Management
Lejweleputswa District Municipality
Cnr. Tempest & Jan Hofmeyer
Roads, Welkom**

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer
- Price(s) quoted must be firm and inclusive of VAT
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of the 80/20 preference point system in terms of the Supply Chain Management Policy, and for this purpose the MBD1, MBD2, MBD3.1, MBD4, MBD6.1, MBD8 & MBD9 can be downloaded from LDM website (www.lejwe.co.za) or collected from the SCM Unit, and be scrutinized, completed and submitted together with your quotation.
- Proof of company registration documents and valid original tax clearance certificate **must** be attached.
- Original and valid B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE or certified copies thereof **must** be attached.

**NB: No quotations will be considered from the person in the service of the State.
No late quotations will be considered.**

Closing date: quotations must reach Municipality by no later than the
18 July 2012 @ 16H00.

Enquiries: **Mr. Tumelo Makofane; 057 391 8980**

Me. Nontsikelelo Eunice Aaron
Municipal Manager