



LEJWELEPUTSWA

DISTRICT MUNICIPALITY

Office of the District Municipal Manager

Cnr. Jan Hofmeyer & Tempest Road
P.O. Box 2163
WELKOM
9460
Tel: (057) 353 8911
Fax: (057) 353 1213

RFQ NO: 151/08/2012

REQUEST FOR QUOTATION: DESIGN, PRINT AND DELIVER LEJWELEPUTSWA DISTRICT MUNICIPALITY'S MAYORAL PROGRAMME

Lejweleputswa District Municipality would like to invite relevant and experienced service providers to submit written quotations within the following specifications:

- Programme 150 34 pgs
- Full Colour throughout
- Size A3 folded A4
Hi Q Gloss
- Paper Cover 300gsm
Hi Q Gloss
- Paper text 128gsm
- Binding Saddle Stitched
- Design & Printing

The quotations must be submitted on the letterhead of your business and must be:

Hand-delivered to:
Me. Khali Njobe
Manager: Supply Chain Management
Lejweleputswa District Municipality
Cnr. Tempest & Jan Hofmeyer
Roads, Welkom

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer
- Price(s) quoted must be firm and inclusive of VAT
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of the 80/20 preference point system in terms of the Supply Chain Management Policy, and for this purpose the MBD1, MBD2, MBD3.1, MBD4, MBD6.1, MBD8 & MBD9 can be downloaded from LDM website (www.lejwe.co.za) or collected from the SCM Unit, and be scrutinized, completed and submitted together with your quotation.
- Proof of company registration documents and valid original tax clearance certificate **must** be attached.
- Original and valid B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE or certified copies thereof **must** be attached.

**NB: No quotations will be considered from the person in the service of the State.
No late quotations will be considered.**

Closing date: quotations must reach Municipality by no later than the
23 August 2012 @ 16H00.

Enquiries: Mr. Martins @ 057 391 8912

**Me. Nontsikelelo Eunice Aaron
Municipal Manager**