



LEJWELEPUTSWA DISTRICT MUNICIPALITY

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WELKOM
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REQUEST FOR FORMAL QUOTATIONS

RFQ NO.: 154/09/2012 MICROSOFT OFFICE PROFESSIONAL 2010

Lejweleputswa District Municipality hereby requests formal quotations for the supply and delivery of 30 Microsoft Office Professional 2010 volume licenses 64 bit software.

Formal quotations must be submitted and handed in at the office of the Supply Chain Manager, Me. K. Njobe, Lejweleputswa District Municipality, Cnr Jan Hofmeyer and Tempest Road, Welkom 9460 by the closing date indicated below.

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer,
- Price(s) quoted must be firm and inclusive of VAT,
- A firm delivery period must be indicated.
- Quotations will be evaluated in terms of the 80/20 preference point system in terms of the Supply Chain Management Policy, and for this purpose the MBD1, MBD2, MBD3.1 , MBD4, MBD6.1, MBD8 & MBD9 can be downloaded from LDM website (www.lejwe.co.za) or collected from the SCM Unit , and be scrutinized, completed and submitted together with your quotation.
- Proof of company registration documents and valid original tax clearance certificate **must** be attached.
- Original and valid B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE or certified copies thereof **must** be attached.

NB: No tender will be considered from the person in the service of the State.
No late tender will be considered.

Closing Date: 18 October 2012

Enquiries : M. Segalo
Tel : (057) 353 3094

NONTSIKELELO EUNICE AARON
DISTRICT MUNICIPAL MANAGER

"A Perfect Partner in Service Excellence by 2014"

