



**LEJWELEPUTSWA DISTRICT MUNICIPALITY**  
**REQUEST FOR TENDER**  
**RFT NO. 26/03/2011: PHASE 1, SUPPLY AND DELIVERY OF OFFICE**  
**FURNITURE IN THE DISASTER MANAGEMENT CENTRE.**

Tenders are invited from suitably competent Service Providers for the supply and delivery of the following office furniture:

- 5 Oak desks, 5 chairs & 6 visitor's chairs (steel frame) for smaller offices.
- 3 Oak desks with credenzas plus 3 high back, black leather chairs with 3 round oak conference tables with 4 black leather visitors chairs each.
- Boardroom table with 10 black leather visitors' chairs.
- Canteen area: 5 tables with 4 chairs each.
- 3 X oak wood shelf cabinets.
- 6 X steel shelf cabinets.
- Furniture with partitioning for call centre with seating capacity of 10 people.

Tender documents in sealed envelopes marked with the correct tender name and number, indicated above, must be submitted on the letterhead of your business and must be put in the tender box at the entrance of the office building of Lejweleputswa District Municipality, Cnr of Tempest and Jan Hofmeyer Roads, Welkom, not later than 12:00 at the closing date on Wednesday, 15 June 2011, when tenders will be opened in public.

The following conditions will apply:

- Price(s) tendered must be valid for at least thirty (30) days from the date of your offer.
- Price(s) tendered must be firm and be inclusive of VAT.
- A firm delivery period must be indicated and late delivery will be penalized.
- Delivery costs must be included in the tender price.
- Tender must be accompanied by a catalogue, indicating the type of furniture tendered for.
- Dimensions for desks and tables must be indicated.
- Tenders shall be evaluated strictly according to the tender specifications.
- This tender will be evaluated in terms of the 90/10 preference point system in terms of the Supply Chain Management Policy, and for this purpose the MBD1, MBD2, MBD4 MBD6 and MBD9 must be collected from Supply Chain Management Unit of Lejweleputswa District Municipality, and scrutinized, completed and submitted together with tender.
- NB No tenders will be considered from the person in the service of the state and local government.
- The lowest or any tender will not necessarily be accepted and the district municipality reserves the right to accept any tender in part or as a whole.
- Late submissions shall not be considered.

Tender specifications as well as additional information can be obtained from Mr Weitz Botes at telephone no (057) 391 8917 or 0827808518 during office hours.

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Nontsikelelo Eunice Aaron  
District Municipal Manager