



Lejweleputswa
DISTRICT MUNICIPALITY



**Draft Municipal Service Delivery &
Budget Implementation Plan
2015/16 Financial Year**



Index

Chapter 1	The Municipal Performance Management System	Page	3-13
Chapter 2	Quarterly Key Performance Indicators and Targets, 2015/16 Financial Year	Page	15-33
Chapter 3	Monthly budgeted revenue and expenditure projections for 2015/2016 financial year	Page	35-42





Chapter 1

The Municipal Performance Management System

The overall purpose of developing a performance management system is to measure the extent of the implementation of the Lejweleputswa District Municipality's integrated development plan. This will indicate phases through which performance could be measured. There are four key phases in the performance management cycle. These phases must be linked to the planning and reviewing phases of the organization as a whole. Within the Municipality the annual cycle of planning and budgeting takes place in the form of the IDP. Out of that the broad outcomes and key performance areas for a municipality are developed or re-confirmed by the political leadership. Based on the broad indicators the various Departments should develop business plans or technical SDBIP's that translate the Municipality's key performance indicators (KPI's) into indicators for the Department. The targets set out in the SDBIP or operational plan for a Department become the key performance objectives or indicators for the head of a particular Department.

Thus the performance management cycle is linked to the District government financial year. As soon as the IDP is adopted in **June**, managers and staff sign their annual performance agreement or scorecard in **July**. Monitoring takes place throughout the year, and reviewing and rewarding are carried out the following **June** at the end of the financial year.

The following table details the timing and activities required for each of the four key phases in the performance management cycle:

Table 1: Timing and Activities of the Four Phases of PMS

Phase	Timing	Activities
PLANNING	July each year i.e. beginning of financial year	<ol style="list-style-type: none"> 1. Manager/Supervisor to schedule meeting with Employee to agree on performance objectives* for the year. 2. Both the Manager/Supervisor and the Employee are required to prepare for this meeting.
COACHING	Ongoing throughout the year	<ol style="list-style-type: none"> 1. Manager/Supervisor to create both formal and informal opportunities to provide feedback to the Employee on his/her performance against the agreed objectives. 2. Employees to ask for feedback and assistance when required.



Phase	Timing	Activities
REVIEWING	<p>December of each year – midyear review</p> <p>June of each year - final review</p>	<p>3. Manager/Supervisor to set up formal mid-year review in December to assess the relevance of the objectives and the Employee’s performance against the objectives. It is recommended that formal scoring of objectives achieved to date is done so that non-financial rewards can be administered twice a year – see reward section of this policy document for further details.</p> <p>4. Manager/Supervisor to set up a formal final review in June.</p> <p>The process for reviewing performance is as follows:</p> <p>1. Manager/Supervisor to request input from “customers” on the Employee’s performance throughout the year.</p> <p>2. Manager/Supervisor to prepare scores of Employee’s performance against agreed objectives as a result of the evidence and “customer” input.</p> <p>3. Manager/Supervisor to ask Employee to prepare for mid-year review or formal review by scoring him/herself against the agreed objectives.</p> <p>4. Manager/Supervisor and Employee to meet to conduct formal performance review and agree final scores. It may be necessary to have two meetings i.e. give Employee scores and allow him/her time to consider them before final agreement. Where an Employee and Manager/Supervisor disagree on the score, the Manager’s/Supervisor’s decision is final.</p> <p>5. Manager/Supervisor and Employee to prepare and agree learning plan – this only need to be done at the final review in June and not at the mid-year review.</p>
REWARDING	<p>Budget in February of each year</p> <p>Reward in January and July of each year</p>	<p>1. In February of each year the Manager/Supervisor is required to provide information to the Finance Department in relation to the budget and the possible maximum payout required in terms of the performance reward scheme.</p> <p>2. Manager/Supervisor to review the results of his/her department’s performance reviews and determine appropriate reward as per the reward section in this policy</p> <p>3. Manager/Supervisor to set up meeting with the Employee to give feedback on the link to reward as a result of the review.</p>

The performance management system of Lejweleputswa District Municipality must -

- (a) promote efficiency and effectiveness in the operation of the municipality
- (b) reflect the developmental priorities of the municipality
- (c) promote the economic use of resources
- (d) comply in all respect with the relevant legislation
- (e) even handed and transparent in its impact on all role players in the municipality



- (f) measure performance at the municipal, departmental, project team and individual level
- (g) recognise and reward superior performance
- (h) identify performance that is substandard and have procedures and processes in place to address such performance be politically driven, but administratively managed.

The Institutional Framework

The institutional framework for the performance management process is as follows:

- (1) The Council will receive a performance report from the Mayor on a mid-year basis (half-yearly).
- (2) The Mayor is responsible for ensuring that the senior management of Lejweleputswa District Municipality gather relevant information throughout each reporting period and submit progress reports on a quarterly basis.
- (3) The Municipal Manager and the senior management team must ensure that the key performance indicators and performance targets set are met. This requires proper work planning and scheduling, appropriate resourcing of activities and continuous supervision. The senior management must also identify sub-standard performance and take corrective action where necessary to ensure that performance targets will be met.
- (4) The internal auditing function must audit and assess –
 - the accuracy of performance reports;
 - the functionality of the performance management system;
 - whether the performance management system complies with the Municipal Systems Act;
 - the extent to which the municipality's performance measurements are reliable in measuring performance;
 - the performance measurements of the District Municipality; and
 - submit quarterly reports to the Municipal Manager and the Performance Audit Committee.
- (5) The Performance Audit Committee must -
 - review the quarterly reports submitted to it;
 - review the performance management system focusing on economy, efficiency, effectiveness and impact in so far as the key performance indicators and performance targets set by Lejweleputswa District Municipality are concerned and make recommendations in this regard to the Council through the Mayor; and
 - at least twice in a financial year submit an audit report to the Council through the Mayor.
- (6) The Municipal Manager must compile an annual performance management report for submission to the Council through the Mayor. Access to this report must be provided to community structures, the MEC for District government, the Auditor General and the Minister for Provincial and District Government.

The Documentation

A Service Delivery Budget Implementation Plan (SDBIP), and Departmental Service Delivery and Budget Implementation Plans for each of the departments of the municipality, in line with appropriate guidelines and legislation, must be developed annually.

Section 57 Employees are required to sign a Performance Agreement, as prescribed in the District Government: Municipal Performance Regulations for Municipal Managers and Managers Directly Accountable to the Municipal Manager, in line with published regulations and/or amendments



Reviewing Performance

Two review sessions are held as follows:

1. A midyear review is conducted in January to assess the relevance of the objectives as well as the Employee's performance against the objectives. The mid-year performance score is used to determine the link to non-financial rewards.
2. A compulsory formal final review is conducted at the end of the financial year i.e. in June (assessment to be conducted in July). The final performance score is used to determine the link to non-financial rewards. A learning plan for the Employee must be developed at the end of the final review.

A fully functional Performance Management System (PMS) has been introduced in the Lejweleputswa District Municipal, consisting of the following elements (or sub-systems):

- (1) **IDP goals and objectives** represent the long-term (5 year) performance indicators and targets for the municipality over the term of the elected Council.
- (2) The IDP indicators and targets are annually **aligned** to the **municipal budget** on an activity level (programmes and projects) as part of the IDP review process.
- (3) Funded IDP goals, objectives, strategies, programmes and projects are annually cascaded down into the municipal **Service Delivery and Budget Implementation Plan (SDBIP)**, where it is translated into annual municipal key performance indicators and targets.
- (4) IDP activities are also cascaded down to **Departmental SDBIPs** (one for each of the different Departments of the Municipality); a process whereby the responsibility for the implementation of the IDP is aligned with the --
- (5) annual **individual Performance Plans** (which is part of the Performance Agreements of the respective section 57 managers), because the departmental SDBIPs are used as a reference source for the formulation of the key performance indicators and targets against which the different section 57 managers will be evaluated and performance assessed.



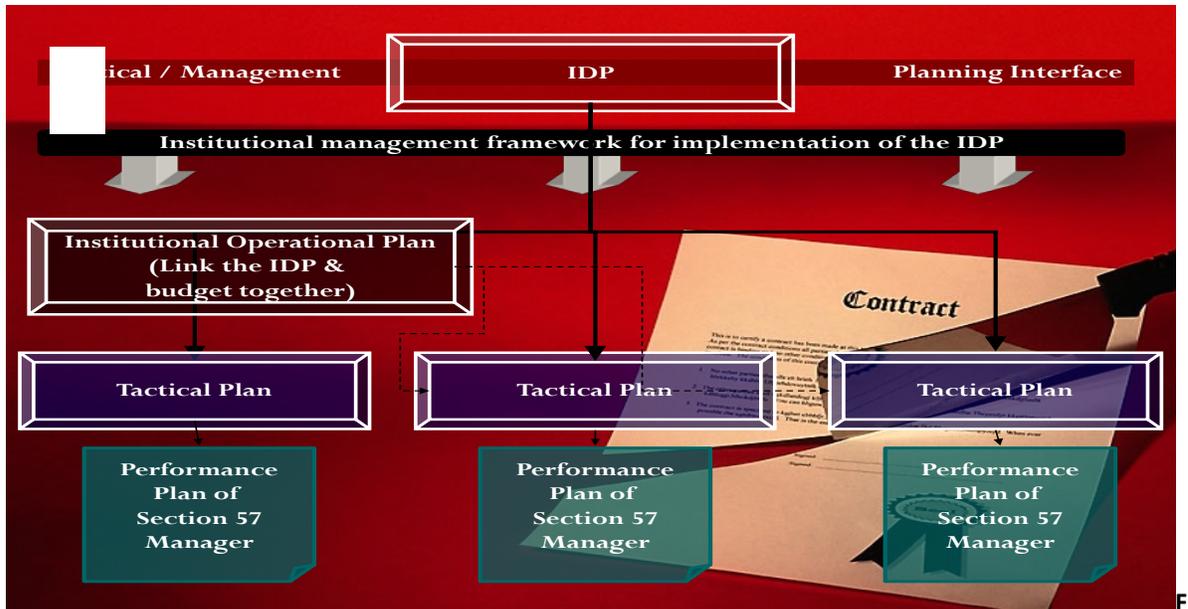


Figure 2: Relationship among individual and institutional performance plans

Municipal PMS¹

The municipal monitoring and evaluation system, which is one of two main sub-elements within the Performance Management System (the other one being the individual PMS), is directed in terms of the *Organizational Performance Management Policy* of the municipality and has the following features:

- (1) The Municipality derives its inputs, outputs and outcomes indicators from the IDP.
- (2) The required key performance indicators specified in the Municipal Planning and Performance Regulations (Regulation 10) are included in the municipal SDBIP to be measured as part of the quarterly measurement of municipal performance projected in the municipal SDBIP.
- (3) The Municipality annually review its key performance indicators as part of the process of reviewing its IDP, PMS and SDBIPs, as required in Regulation 11 of the Municipal Planning and Performance Management Regulations.
- (4) The Municipality attempts to structure its planning and organising systems and processes in such a manner that it is capable of complying with Regulation 12 of the Municipal Planning and Performance Management Regulations, 2001, as it relate to the setting of **key performance targets**. The Key Performance Targets of the Municipality will therefore be –
 - practical and realistic;
 - measure the efficiency, effectiveness, quality and impact of the performance of the municipality, administrative component, structure, body or person for whom a target has been set;
 - commensurate with available resources;
 - commensurate with the municipality's capacity; and
 - consistent with the municipality's development priorities and objectives set out in its integrated development plan.

¹ Organisational PMS Policy of the Lejweleputswa District Municipality

- (5) A multi-year plan (*Departmental Service Delivery and Budget Implementation Plan*) is prepared for each of the Departments in the municipality. These Plans are requirements for the structured cascading down of the IDP to implementation levels in the municipality.
- (6) A *Municipal (to-layer) Service Delivery and Budget Implementation Plan (SDBIP)* is then compiled to integrate the individual Departmental SDBIPs and guide the design and development of an organisational scorecard for the Municipality in respect of planned performance for a specific financial year.
- (7) The Municipality align its budget with its Municipal (top-layer) Service Delivery and Budget Implementation Plan as part of the annual planning and budgeting processes as prescribed in the Municipal Systems Act, 2000 and the Municipal Finance Management Act, 2003.
- (8) The Municipality annually reviews its institutional *performance scorecard*. The scorecard reflects a balanced approach to measuring, reviewing and assessing organisational performance. In this regard the word *balanced* implies that the scorecard must reflect the Key Performance Areas and IDP Objectives of the Municipal IDP.
- (9) Performance planning and monitoring in the municipality is done according to the format of the prescribed five Key Performance Areas, which are derived from Government's strategic agenda for District government, which are:
 - Basic Service Delivery and Infrastructure;
 - District Economic Development;
 - Financial Viability and Management;
 - Institutional Transformation and Organizational Development; and
 - Good Governance and Public Participation.

Table 3: Regulatory framework for an organisational PMS (monitoring and evaluation system)

Municipal Monitoring and Evaluation System	<input type="checkbox"/> Chapter 6 of the Municipal Systems Act, 2000 <input type="checkbox"/> Chapter 3 of the Municipal Planning and Performance Management Regulations, 2001
Performance Reporting	<input type="checkbox"/> Mid-year budget and performance report: Section 72 of the Municipal Finance Management Act, 2003 <input type="checkbox"/> Annual Performance Report: Section 46 of the Municipal Systems Act, 2000 <input type="checkbox"/> Annual Report: Sections 121-129 of the Municipal Finance Management Act, 2003 and MFMA Circular No. 11, dated 14 January 2005.



Table 4: GANTT Chart: PMS (Municipal)

Municipal Monitoring & Evaluation System	Milestone	2013					2014					2015	
		Mar	May	Jun	July	Oct	Jan	Apr	Jun	Jul	Aug	Jan	Mar
1	Draft IDP	█											
2	IDP Road shows		█										
3	Approved IDP			█									
4	Municipal SDBIP		█		█								
5	Departmental SDBIPs		█										
6	Performance Scorecard	█	█	█									
7	Performance review: Q1					█							
8	Performance review: Mid-year						█						
9	Section 72 Report						█						
10	Performance review: Q3							█					
11	Closing of the FY								█				
12	Performance review: Annual									█			
13	Annual Performance Report										█		
14	Annual Report											█	
15	Oversight Report												█

█ Critical milestones

█ Supporting Milestones

Individual Performance Management System²

The Municipal Individual Performance Management Policy

The purpose of the municipal performance management policy is to provide guidance in the creation of pressures for change, help in providing meaningful capacity building interventions which eventually result in a culture of shared learning among employees and councillors of the Municipality, thereby resulting in a culture of best practice, which will guide the development of municipal capacity building programmes and initiatives.

While the Performance Management Policy aims to encourage and provide guidelines for rewarding good performance, the monitoring and correcting of poor performance will be far more imperative in the attainment of the developmental mandate of the Lejweleputswa District Municipality. The performance Management system ensures implementation of the following core components.

- Setting of appropriate key performance indicators;
- Setting of measurable performance targets;
- Monitoring performance (Quarterly monitoring);
- Measuring and reviewing performance at least two times a year;
- Taking steps to improve performance
- Establishing a process of regular reporting.

The performance management system is linked to the operational budget of Lejweleputswa District Municipality through the determination of performance targets in the service delivery budget implementation plan (SDBIP). The budget and IDP process is linked to each other, reflected each year in the budget and planning framework. Budget

² Individual PMS Policy of the Lejweleputswa District Municipality



priorities will be integrated with development plan priorities and the areas that the performance management system is developed to measure.

There are four key phases in the performance management cycle. These phases must be linked to the planning and reviewing phases of the organisation as a whole. Within the Municipality the annual cycle of planning and budgeting takes place in the form of the IDP. Out of that the broad outcomes and key performance areas for a municipality are developed or re-confirmed by the political leadership. Based on the broad indicators the various Departments should develop business plans or technical SDBIP's that translate the Municipality's key performance indicators (KPI's) into indicators for the Department. The targets set out in the SDBIP or operational plan for a Department become the key performance objectives or indicators for the head of a particular Department.

The performance management cycle is therefore linked to the District government financial year. As soon as the IDP is adopted in **June**, managers and staff sign their annual performance agreement or scorecard in **July**. Monitoring takes place throughout the year, and reviewing and rewarding are carried out the following **July** after the specific financial year.

The four phases of the cycle are explained below.

Planning

This involves the development of a top-layer SDBIP and technical SDBIP that logically rolls down and translates indicators to functions, departments and ultimately individuals within the organization.

Monitoring

In order to monitor, it is necessary to put mechanisms and systems in place to monitor implementation of plans. This includes reporting frameworks, tracking systems and feedback mechanisms.

Measuring

Measuring is about the measurement of targets that have been set. Measurement includes mechanisms such as benchmarking. Various departments will need to conduct exercises on benchmarking to assist in setting achievable, yet world-class targets.

Reviewing

This involves a systematic process of reviewing achievements against stated plans and understanding the reasons for the variance where there is variance. It also involves the consideration of new developments and how these need to be incorporated into existing or new plans.

Table 5: Timing and Activities of the Five Phases of PMS

Phases	Timing	Activities
Planning	July each year i.e. beginning of financial year	<p>3. Manager/Supervisor to schedule meeting with Employee to agree on performance objectives* for the year.</p> <p>(*In respect of the Municipal Manager or Section 57 Managers to be directly linked to the SDBIP of the respective directorate to be reflected in the Performance Agreement and Performance Plan.</p> <p>*In the case of Non Section 57 Employees (lower ranking officials) job descriptions can be used to set performance objectives. However it is important to always</p>



Phases	Timing	Activities
		<p>consider the IDP and each Department's respective SDBIP in setting performance objectives. To be reflected in the Performance Management Tool and Performance Plan)</p> <ol style="list-style-type: none"> Both the Manager/Supervisor and the Employee are required to prepare for this meeting. Ensure that the following documentation in respect of the Municipal Manager as well as Section 57 Managers are compiled for the financial year or updated when necessary: <ul style="list-style-type: none"> <input type="checkbox"/> Employment Contract <input type="checkbox"/> Job Description <input type="checkbox"/> Performance Agreement with Key Performance Areas and Core Competency Criteria <input type="checkbox"/> Performance Plan <input type="checkbox"/> Personal Development Plan <input type="checkbox"/> Code of Conduct <input type="checkbox"/> Financial Disclosure form Ensure that the following documentation in respect of Non Section 57 Employees are compiled for the financial year or updated when necessary: <ul style="list-style-type: none"> <input type="checkbox"/> Job Description <input type="checkbox"/> Performance Plan <input type="checkbox"/> Personal Development Plan <input type="checkbox"/> Performance Management Tool with Objectives and weights in terms of relevant Codes of Conduct to the specific posts
Monitoring	Ongoing throughout the year	<ol style="list-style-type: none"> Manager/Supervisor to provide ongoing feedback and assistance to the Employee on his/her performance against the agreed objectives. Employees to request for feedback and assistance when required.
Reviewing	<p>First 2 weeks of October for Quarter 1</p> <p>First 2 weeks of April for Quarter 3</p>	<p><i>Municipal Manager And Section 57 Managers</i></p> <ol style="list-style-type: none"> Informal review sessions to be held between the Section 57 manager and the Municipal Manager in the first 2 weeks of October as well as the first 2 weeks of April to determine whether objectives as set for the specific quarters has been met or not and to what extent. Remedial actions if need be.
Evaluation	<p>In January for Mid-Year evaluations</p> <p>In July for end of the year evaluation</p>	<p><i>Municipal Managers And Section 57 Managers</i></p> <ol style="list-style-type: none"> Formal review sessions to be held twice a year as set in the Regulations to be done by the panels.
Rewarding	<p>Budget in February of each year</p> <p>Rewards to be paid in September after the respective evaluation cycle each year</p> <p>Pro-rata rewards to be paid upon termination of contract should the employee qualify</p>	<p><i>Municipal Manager And Section 57 Managers</i></p> <ol style="list-style-type: none"> Employees to be rewarded according to the policy Ensure that Development needs are addressed. <p><i>Non Section 57 Employees</i></p> <ol style="list-style-type: none"> The Quality Assurance Committee and the Chief Financial Officer to determine affordability in terms of rewards. Allocation of rewards Ensure that development needs are addressed.



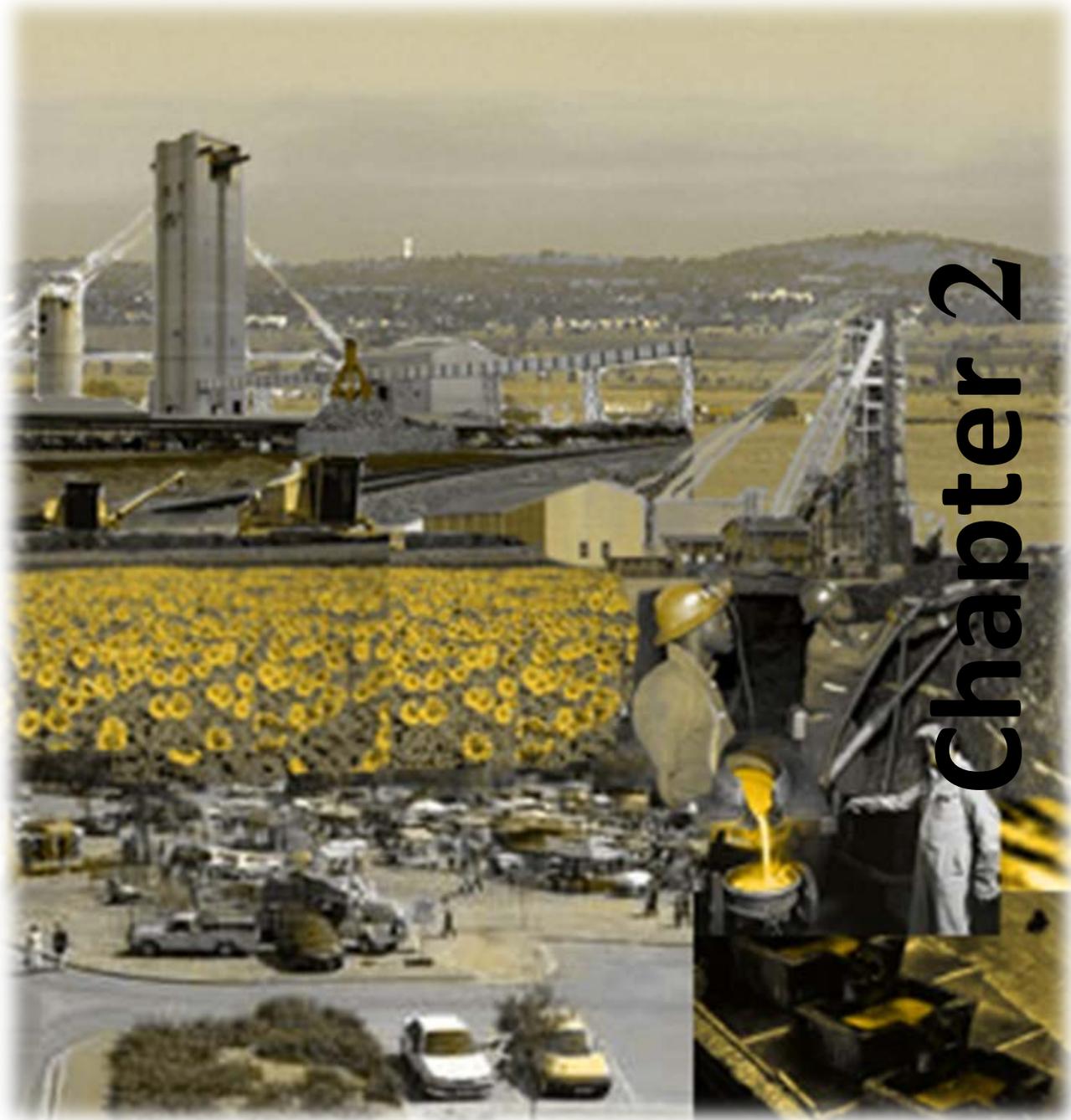
A Service Delivery Budget Implementation Plan (SDBIP), and Departmental Service Delivery and Budget Implementation Plans for each of the departments of the municipality, in line with appropriate guidelines and legislation, must be developed annually.

Section 57 Employees are required to sign a Performance Agreement, as prescribed in the District Government: Municipal Performance Regulations for Municipal Managers and Managers Directly Accountable to the Municipal Manager, in line with published regulations and/or amendments.

All other Employees will receive a Performance Management Pack and Agreement, as compiled by the Human Resource Section, which contains, amongst others, the following documentation:

- (a) The Performance Management Policy
- (b) Job Description
- (c) Performance Development Plan
- (d) Code of Conduct
- (e) Personal Development Plan
- (f) Performance Management Tool with Objectives and prescribed codes of conduct on which the employee will be evaluated.





Chapter 2

Draft quarterly Performance Indicators and Targets, 2015/16 Financial Year

National KPA 1	Municipal Strategic Focus Area	Objective	Strategy	Project Name	Key Performance Indicator	Baseline Year 1	2015/2016 Targets	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Budget	Department
Basic Services and Infrastructure Investment	To upgrade a community Hall	Upgrade existing Majwemasweu (Brandfort) community hall 2016	To upgrade the hall June 2016	Upgrade Community Hall	No of community hall upgraded	0	1	0	0	0	1	1 000 000	Municipal Manager

LOCAL ECONOMIC DEVELOPMENT

National KPA 2	Municipal Strategic Focus Area	Objective	Strategy	Project Name	Key Performance Indicator	Baseline Year 5	2015/2016 Targets	Q 1	Q 2	Q 3	Q4	Budget	Department
	2.1 Economic Development	Expand Agricultural development to sustain food security 2016	Facilitate 2 Agricultural Capacity building workshops in the District	Agricultural Capacity Building Workshops	Number Agricultural Capacity Building Workshops	0	2	0	1	1	0	R 100 000	LED
			Develop the LDM LED Strategy Implementation Plan	LED Strategy Implementation Plan	Number of LED Strategy Implementation Plan	0	1	0	1	0	0	In-house	LED
			Convene District LED Forum	District LED Forum	Number of district LED Forum meeting convened	2	2	0	1	0	1	In house	LED
		To improve access to telecommunication services within the district by 2016	To install VPN System	Broadband VPN Technologies	Number of meetings held Network architect study done	New	0	0	0	0	0		LDA
		To reduce greenhouse emissions in the district 2018	Developing solar power plant that will replace the current use of coal to generate electricity	Solar Power Plant	Number of meetings held with stakeholders on EIA study conducted Bankable Business Plan. Constructed Solar power plant	New	0	0	0	0	0		LDA
		To add-value to the district's agricultural	Agro-processing of Soya Beans in	Soya Bean Processing	Number of meetings	New project	0	0	0	0	0		LDA

		products in order to boost the economy of the district	Nala		Pre-feasibility study								
		To mine salt in Soutpan for purpose of beauty spar	Processing the salt into a commercial product	Salt Mining processing	Number of meetings Pre-feasibility study	New project	0	0	0	0	0		LDA
		To develop the municipality owned Game Reserve to attract eco-tourists and game hunters	Upgrade the game reserve	Game farming	Number of meetings	New project	0	0	0	0	0		LDA
	2.2. SMME Development	Workshop for SMME	Convene Small Scale Mining workshop	Small Scale Mining Workshop	Number of Small Scale Mining workshops conducted	New project	1	0	1	0	0	R 100 000	LED
			Convene SMME Workshop on bid Processes	SMME Bid Process Workshops	Number of SMME Bid Process Workshops convened	New project	2	0	1	0	1		LED
	2.3. Tourism Development		Develop 5 Tourism Banners	Tourism Banners	Number of Tourism Banners developed	2	2	0	2	0	0		Tourism
			Launch District Tourism Forum	Tourism forum		1	1	0	1	0	0		LED
		Create an environment for the promotion of singing talent in 2016	Invite of artists to perform during year end festival in December 2016	Year End festival	Number of Year End Festivals held	1	1	0	0	1	0	1million	LED
		To attract tourists to Lejweleputswa region	Organise Easter Festival Virginia	Easter Festival	Number of Easter Festival held						1	1 million	LED
		To promote Golf Tournament in LDM region	Invitations of golf players to the tournament	Golf Tournament	Number of Golf Tournament	1	1	0	0	1	0	25 000	LED

National KPA 3	Municipal Strategic Focus Area	Objective	Strategy	Project Name	Key Performance Indicator	Baseline-Year 5	2015/2016 Targets	Q1	Q2	Q3	Q4	Budget	Department
Municipal Transformation and Institutional Development	3.1 Sound municipal administration	To adhere to all administrative responsibilities	Consolidate and distribute 16 signed portfolio committee agendas and minutes	Portfolio committee meetings	Number of signed portfolio committee agendas and minutes developed and distributed	20	16	4	4	4	4		Corporate Services
			Consolidate and distribute signed all MAYCO agendas and minutes	MAYCO meetings	Number signed MAYCO agendas and minutes	4	4	1	1	1	1		Corporate Services
			Consolidate and distribute signed council agendas and minutes	Council meetings	Number of signed council agendas and minutes	4	4	1	1	1	1		Corporate Services
	3.2 Local Labour forum	To ensure a functional LLF	Convene 4 LLF meetings annually	LLF meetings	Number of LLF meetings convened	4	4	1	1	1	1		Corporate Services
	3.3. Skills Development	Support indigents students with bursaries to register and attend tertiary institutions in pursuit of post matric	Allocate 20 bursaries to student by the end of June 2016.	Student bursaries	Number of bursaries issued per annum	20	-	0	20	0	0	2 100 000	Corporate Services

	qualifications in the areas of mining, IT etc.												
	To give experiential training to students at tertiary institutions to complete their qualifications.	Number of learners completing the experiential training.	Experiential training	No of Experiential learners trained	20	20	5	5	5	5	100 000	Corporate Services	
3.4 Workplace Skills Plan	Upgrade the skills of the staff members	Enrol 10 staff members to attend short courses by June 2016	Short courses	Number of staff members undertaking short courses to upgrade their skills.	18	10	3	2	3	2		Corporate Services	
	Support staff members to further their qualifications.	Financial assistance to staff members to further their studies	Financial assistance	Number of staff members financially supported	10	10	2	0	5	3	220 000	Corporate Services	
3.5. Employee Wellness Programme	Conduct employee physical and mental wellness programmes	Facilitate two employee fun walk by the end of June 2016	Employee wellness	Number of employees wellness programme conducted.	4	4	1	1	1	1	140 000	Corporate Services	
		Facilitate inter-district sport day	Employee wellness	Number of inter-district sport day facilitated	1	1	0	1	0	0		Corporate Services	
3.6. Employment Equity ????	Ensure adherence to requirements of employment equity	Employ two women into senior management positions	Employment equity	Number of women employed into senior management positions	1	2	0	0	2	0		Corporate Services	

			Facilitate 4 employment equity forum meetings by the end of June 2016	Employment equity forum	Number of employment equity forum facilitated	4	4	1	1	1	1		Corporate Services
	3.7.Occupational health and safety	To ensure adherence to occupational health and safety act	Establishment of occupational health and safety committee by end of June 2016	Occupational health and safety committee	Number of occupational health and safety committee meetings convened	New project	4	1	1	1	1		Corporate Services
	3.8. Security Management	Create an environment to improve safety staff, visitors and property in Municipal buildings	Monitor weekly in and out register book in all municipal entrances.	Security Management	Number of consolidated monthly access reports developed	New	12	3	3	3	3		Corporate services
			Re-activate an internal surveillance system and report monthly		Number of monthly security reports developed	New	12	3	3	3	3		Corporate services
			Reactivate the use of access points by all staff members		Monthly reports on functional use of access points.	Finger access points installed (Municipal Building)	12	3	3	3	3		Corporate services

National KPA 4	Municipal Strategic Focus Area	Objective	Strategy	Project name	Key Performance Indicator	Baseline-Year 2	2015/2016 Targets	Q 1	Q2	Q3	Q4	Budget	Department
Municipal Financial Viability and Management	4.1. Clean audit	Achieve a clean audit by 2016	To address all the matters of emphasis raised in the 2014/2015 financial year	Clean audit	Number of matters of emphasis eliminated	29	Clean audit	0	0	All matters addressed (18)	0	1,250	All Departments
			To review 3 financial and IT policies (Disaster recovery plan, SCM, IT) by the end of June 2016.	Financial policy review	Number of financial and IT policies reviewed	3	3	0	0	3	0		Finance
	4.2. Supply Chain Management compliance	Improve management of procurement processes.	Train staff members on procurement processes.	SCM Training	Number of staff members trained,	10	10	0	5	5	0		Finance
			Train bid committees members on procurement processes annually	Bid committees training	Number of bid committee members trained	13	13	0	0	13	0		Finance
	4.3. Asset Management	To ensure improved and updated municipal assets	Update asset register as and when purchases are made	Asset Management	Number of asset register updates done	101	100	30	40	15	15		Finance
			Update asset register monthly		Number of asset register updated	12	12	3	3	3	3		Finance
	4.4. Financial reports	To strengthen and sustain sound administrative and financial capacity of the	Comply and submit financial reports.	Financial reporting	Number of financial reports submitted	34	14	3	4	3	4		Finance/MM

		district												
4.5. IT website			To have a fully functioning website as per section 75 of MFMA	Operational website	Frequency of updating the website internally Frequency of updating website externally	Once a month	12 updates internally	12	3	3	3	3		Finance
			Increase the server capacity back-up to cater for all municipal users	Number of municipal officials catered for through the back-up service	Number of municipal officials catered for through the back-up service	170	170		85	85	0	0		Finance

National KPA 5	Municipal Strategic Focus Area	Objective	Strategy	Project Name	Key Performance Indicator	Baseline Year 5	2015/16 Target	Q1	Q2	Q3	Q4	Budget	Department
Good Governance and Public Participation	5.1. IDP	Ensure participation of all stakeholders in the IDP forum meetings	Invite all stakeholders on our IDP database to participate in our forum meetings	IDP forum meetings	Number of IDP forum meetings held.	4	4	1	1	1	1		Municipal Manager's Office
		Ensure implementation of a District wide integrated planning process	To review and approve a District IDP framework plan to inform process plans of all local municipalities.	District IDP framework plan	Number of framework plans reviewed	1	1	1	0	0	0		Municipal Manager's Office
			Review and approve a District IDP process plan	District IDP process plan	Number of process plans reviewed	1	1	1	0	0	0		Municipal Manager's Office
			Coordinate the review and approval of local IDP process plans	Local IDP process plans	Number of local IDP process plans reviewed	5	5	5	0	0	0		Municipal Manager's Office
			Convene four IDP Managers forum meetings by the end of June 2016	IDP Managers forum	Number of IDP Managers forum meetings convened	4	4	1	1	1	1		
	5.2. Moral regeneration	Restore societal moral values	Convening public awareness campaigns	Moral regeneration	Number of awareness campaigns convened	4	4	1	1	1	1	220 000	Executive Mayor
	5.3. Cooperative Development (Agricultural projects)	Strengthen stakeholder collaboration on agricultural cooperative development.	Strengthening widows in agricultural cooperative in six towns by 2016	Cooperative Development (Agricultural project)	Number of agricultural project supported	New project	6	2	0	0	4	500 000	Executive Mayor
	5.4.. District Aids Council & HIV & AIDS	Reduce the spread of HIV & AIDS in the District	Coordinate 4 District Aids Council meetings	DAC	Number of DAC meetings coordinated	4	4	1	1	1	1	40 000	Executive Mayor

		Coordinate HIV and AIDS awareness campaigns throughout the district.	HIV and AIDS awareness campaigns	Number of HIV and AIDS awareness coordinated.	4	4	1	1	1	1	50 000	Executive Mayor
5.5. Gender, Disability, Elderly and Children's Programme	Promote the interests of designated groups	A. Conduct targeted awareness campaigns on the elderly	Targeted campaigns	Number of targeted awareness campaigns conducted for the elderly	1	1	0	1	0	0	50 000	Executive Mayor
		B. Conduct targeted awareness campaigns for women	Targeted campaigns	Number of targeted awareness campaigns conducted for the women	1	1	1	0	0	0		Executive Mayor
		C. Conduct targeted awareness campaigns for the people with disabilities	Targeted campaigns	Number of targeted awareness campaigns conducted for people with disabilities	1	1	0	1	0	0		Executive Mayor
		D. Conduct targeted awareness campaigns on children's programmes.	Targeted campaigns	Number of targeted awareness campaigns conducted.	1	1	0	1	0	0	200 000	Executive Mayor
5.6. National Campaigns	Ensure coordination of all national and provincial campaigns in the district.	Convene 1 state of the province address session	State of the Province address	Number of campaigns conducted.	1	1	0	0	0	1	1,5 million	Executive Mayor
		Convene 1 international women's day celebration activity	International women's day	Number of international women's day celebration activity	1	1	0	0	1	0		Executive Mayor

				convened									
		Convene 1 freedom day celebration activity	Freedom day celebration	Number of freedom day celebration activity convened	1	1	0	0	0	1			Executive Mayor
		Launch 16 days of activism against women and children abuse	16 Days activism	Number of 16 days activism against women and children launched	1	1	0	1	0	0			Executive Mayor
5.7.Mandela day	To participate in the 67 minutes Mandela day in July.	Launch Mandela day	Mandela day		1	1	1	0	0	0	100 000		Executive Mayor
5.8.Bursaries	T provide bursaries to deserving students in Lejweleputswa region/district	Identify needy students in the district to apply for bursaries	Bursaries	Number of bursaries awarded	20	20	0	0	20	0	2,1 million (Refer to Corporate)		Executive Mayor
5.9. Educational project	Encourage matriculation learners to improve their learning/passing grades.	Conduct motivational talk	Motivational talk	Number of motivational talks conducted	1	1	0	0	1	0	600 000		Executive Mayor
5.10. Grant-in-Aid	Create a conducive environment for the provision of aid during times of need	Support communities in times of need.	Grant -in –Aid	Number of members given supported	20 Throughout the year as per request	20					130 000		Executive Mayor
5.11 Arts and Culture	To ensure arts and culture is celebrated in the district	Organise Arts and Culture activities in the district	Arts and Culture celebrations	Number of activities organised	0	1	1	0	0	0	250 000		Executive Mayor

5.12.Youth Development	To ensure that the needs of young people are catered for	Organise youth activities in the District	Youth development	No of youth development activities organised	4	4	1	1	1	1	320 000	Executive Mayor
5.13.OR Tambo games	To facilitate the hosting of OR Tambo games		OR Tambo games	No of games facilitated	1	1	0	1	0	0	659 000	Executive Mayor
5.14. Training Ward councillors	Improve skills of ward councillors & committee members throughout the district	Conduct 2 district wide accredited skills training sessions for all ward committees.	Accredited Skills Training	Number of accredited training sessions conducted.	New project	2	2	0	0	0		Speaker's Office
5.15. Ward committee competitions	Reward best performing ward committees in the district	Convene 1 annual ward committee award by the end of June 2016	Ward committee competitions	Number of ward awards convened	New project	1	1	0	0	0	150 000 (MSIG)	Speaker's Office
5.16. Public Participation and Education	Provide a platform for the promotion of stakeholder participation	Convene three public participation meetings on IDP by June 2016.	Public Participation meetings (MPAC)	Public participation meetings convened	3	3	3	0	0	0	100 000 (MSIG)	Speaker's Office
5.17.National Population registration campaign	Coordinate continuous registration of new born babies and all citizens from 16 years upwards	Convene 2 outreach programmes in each local municipality by the end of June 2016.	Outreach programmes	Provide birth certificates and id's for residents	10	10	10	0	0	0		Speaker's Office
5.18.Men's Forum	Encourage the promotion of a non-violent society through men outreach programme	Convene 4 local municipal sessions per year	Men's forum	Number of men's forum sessions held per year.	20	20	20	0	0	0	75 000	Speaker's Office
5.19. IGR	Ensure implementation of a	Conduct four (4) M & E site	IGR	Number of monitoring and	4	4	1	1	1	1		Municipal

	single window of coordination in the district.	visits per year.		evaluation site visits conducted per year									Manager's Office
		Convene 4 technical district coordinating committee meetings per year		Number of technical district coordinating forum meetings held.	4	4	1	1	1	1			Municipal Manager's Office
		Convene 4 political coordinating forum meetings per year		Number of political district coordinating forum meetings held.	4	4	1	1	1	1			Office of the Executive Mayor
5.20.LED Forum	Coordinate all local economic development initiatives throughout the district	Convene 4 LED forum meetings per year	LED Forum	Number of LED forum meetings convened	4	4	1	1	1	1			LED & Planning
5.21. Policy Development	Create an improved policy environment in the municipality.	Revise identified policies by June 2016	Policy development	Number of policies revised.	3	1	1	0	0	0			Municipal Manager's Office
5.22. Branding	To brand the LDM District	Procurement of municipal banners	Branding	Number of municipal banners procured	0	1	1	0	0	0	62 000		Municipal Manager's Office
5.23. Internal audit	Facilitate achievement of a clean audit of the municipality and its entity	Conduct quarterly internal audits to ensure improvement of service delivery.	Internal audit	Number of quarterly internal audits conducted per annum	New project	4	1	1	1	1			Municipal Manager's office
5.24. Risk Management	Conduct quarterly risk assessments on identified municipal programmes as per the risk management	Conduct monthly monitoring of identified risks and provide feedback	Risk management	Number of quarterly risk assessments conducted	New project	4	1	1	1	1			Municipal Manager's office

		plan.											
	5.25. Performance Management System	Promote a culture of performance management	Coordinate the development of non-financial performance reports by the end of June 2016	Performance Management	Number of non – financial performance reports developed by the end of June 2016	19 (monthly, quarterly, half year, annual reports)	17	4	3	5	5	1 00 000	Municipal Manager
	5.26. Facilitation of Mandela Arena	To facilitate the establishment of the Nelson Mandela Arena	Invitation of stakeholders to Mandela Arena	Mandela Arena	Number of meetings	0			1		1	R20 000	Municipal Manager
	5.27. Ensure effective branding of LDM and communication with all its stakeholders	Reflect quarterly communication of achievements of the municipality through newsletters, print or electronic media	Advertise in various media sources	Municipal Branding and Communication	Number of Adverts in the Media	40	40	10	10	10	10		Municipal Manager
	5.28. EPWP programme	Prioritize unemployed youth and Women	Improving service delivery in identified local municipalities.	Mayoral EPWP programme	Number of people granted employment	80	80	80	0	0	0	1.310 million	Municipal Manager

National KPA 6	Municipal Strategic Focus Area	Objective	Strategy	Project Name	Key Performance Indicator	Baseline Year 5	2015/16	Q 1	Q2	Q3	Q4	Budget	Department
Safe and healthy environment	6.1 Municipal health services	To do water quality monitoring to ensure safe and healthy potable water	Implement effective water quality monitoring program.	Water quality monitoring	Number of water quality samples taken in terms of SANS 241.	179	204	51	51	51	51	100 000	EH
	6.2 Municipal health services	Enhance consumer protection with sufficient food control	Monitor all food selling outlets for compliance to legislation	Food quality monitoring	Number of food selling outlets complied	500	500	125	125	125	125		EH
			Implement effective food sampling program	Food sampling	Number of food samples taken	161	210	55	35	65	55	100 000	EH
	6.3 Municipal health services	To create public environmental health awareness	Implement environmental health awareness campaigns	Environmental health awareness campaign	Number of environmental health awareness campaigns conducted.	4	4	1	1	1	1	40 000	EH
	6.4 Municipal health services	Ensure safe air quality	Ensure licensing of air quality emitters.	Licensing of air quality emitters	Number of licenses issued	4	4	1	1	1	1		EH
			Auditing of Atmospheric Emission Licenses issued	Auditing of Licences	Number of Licenses audited	New project	4	1	1	1	1	100 000	EH
	6.5 Municipal health services	To ensure responsible waste management practices	Quarterly Monitoring 16 waste management landfill sites	Waste management monitoring	Number of waste management landfill sites monitored	64	64	16	16	16	16		EH
	6.7 Municipal health services		Quarterly Monitoring 17 waste collection services	Waste collection monitoring	Number of waste collection services monitored	68	68	17	17	17	17		EH
6.8 Municipal health services		Conduct quarterly waste management awareness campaigns.	Waste management campaigns	Number of waste management campaigns held	4	4	1	1	1	1		EH	

	6.9 Disaster Management	Conduct Disaster Management awareness campaigns.	Conduct monthly disaster awareness campaigns in schools, and among the communities in conjunction with the 5 local municipalities in the district	Disaster awareness campaigns	Number of monthly disaster awareness campaigns held.	36	36	9	9	9	9	20 000	DM
	6.10 Disaster Management	Ensure an integrated, and multi-sectoral approach to Disaster Management in the District	Convene four quarterly disaster management advisory forum meetings	Disaster Relief Awareness.	Number of disaster Management Advisory Forum meetings held	4	4	1	1	1	1	25 000	DM
			Attend the 4 Provincial Advisory Forum meetings held quarterly.		Number of Provincial Disaster Management Meetings attended.	4	4	1	1	1	1		
			Establish Local Municipalities' Disaster Management Forums in the 5 Local Municipalities.		Number of Local Municipality Disaster Management Forums established and subsequent meetings attended.	New	5	1	1	2	1		
			Conduct Disaster Management workshops for Councillors and Officials in conjunction with SALGA and the Provincial Disaster Management Centre.		Number of Disaster Management Workshops held.	New	2	0	1	0	1		DM
			Participate in Sector Departments' public		Number of sector departments' public awareness	NEW	2		1		1		DM

			awareness campaigns.		campaigns attend								
	6.11 Disaster Management	Formalize and promote integrated, uniform, and consistent response and recovery to Disasters, and Disaster incidents throughout the district.	Develop disaster mitigation strategies; Contingency Plans; Evacuation Plans; and Draft a Relief Assistance Policy for Incidents.	Disaster Relief	No of reports submitted on incidents responded to and relief rendered.	As per request	4	1	1	1	1	60 000	DM
	6.12 Fire services	Ensure coordination of fire services throughout the District.	Conduct 12 fire safety awareness campaigns.	Fire Safety awareness Campaigns.	Number of reports on fire safety awareness campaigns conducted	1	4	1	1	1	1		DM
			Procure 8 sets of fire-fighting protective clothing for Tokologo LM and Masilonyana LM	Improve fire-fighting capacity in Local Municipalities.	Fire-fighting Protective clothing procured.	New	8	4	0	4	0	80 000 (MSIG)	DM
			Assessment Bakkies firefighting units for 4 Municipalities: Masilonyana, Tokologo, Tswelopele and Nala		No of bakkies Assessed firefighting units	0	6	6	0	0	0		
			Training of fire fighters for tokologo.		No of Trainings conducted.	1	1	1	0	0	0		



**Monthly budget and revenue and
expenditure projections for 2015/2016
financial year**

Chapter 3

DC18 Lejweleputswa - Supporting Table SA25 Budgeted monthly revenue and expenditure

Description	Ref	Budget Year 2015/16												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2015/16	Budget Year +1 2016/17	Budget Year +2 2017/18
Revenue By Source	-															
Property rates													-	-	-	-
Property rates - penalties & collection charges													-	-	-	-
Service charges - electricity revenue													-	-	-	-
Service charges - water revenue													-	-	-	-
Service charges - sanitation revenue													-	-	-	-
Service charges - refuse revenue													-	-	-	-
Service charges - other													-	-	-	-
Rental of facilities and equipment													-	-	-	-
Interest earned - external investments		14	83	250	374	183	246	157	86	145	117	123	112	1 890	1 760	1 846
Interest earned - outstanding debtors													95	95	-	-
Dividends received													-	-	-	-
Fines													-	-	-	-
Licences and permits													-	-	-	-
Agency services													-	-	-	-
Transfers recognised - operational		46 025		934		38 524				23 223		6 969		115 675	116 386	117 494
Other revenue		5	8	6	9	14	6	7	8	9	10	6	14	100	105	110
Gains on disposal of PPE													-	-	-	-
Total Revenue (excluding capital transfers and contributions)		46 044	91	1 190	383	38 721	252	164	94	23 377	127	129	7 190	117 760	118 251	119 450

Expenditure By Type	-															
Employee related costs	985 ³	371 ⁴	482 ⁴	626 ⁴	714 ⁴	070 ⁵	530 ⁵	707 ⁵	860 ⁵	613 ⁵	820 ⁵	677 ⁵	61 455	64 426	67 422	
Remuneration of councillors	705	710	723	731	738	741	771	760	770	773	780	208	9 410	9 848	10 306	
Debt impairment												-	-	-	-	
Depreciation & asset impairment	607	618	606	560	657	651 ¹	674	656	678	631	650	624	7 611	8 030	8 447	
Finance charges						011						011	2 022	1 666	1 253	
Bulk purchases												-	-	-	-	
Other materials												-	-	-	-	
Contracted services												-	-	-	-	
Transfers and grants	500 ²	168 ²	290 ²	372 ²	405 ²	460 ²	300 ³	275 ²	190 ³	200 ³	150 ³	140 ³	5 450	5 450	5 450	
Other expenditure	165 ²	290 ²	346 ²	487 ²	409 ²	610 ²	025 ³	989 ²	070 ³	582 ³	458 ³	060 ³	33 490	29 883	31 916	
Loss on disposal of PPE												-	-	-	-	
Total Expenditure	962⁹	157⁸	447⁸	776⁸	923⁸	543¹⁰	300¹⁰	387¹⁰	568¹⁰	799¹⁰	858¹⁰	719¹¹	119 439	119 303	124 794	
Surplus/(Deficit)	36⁰⁸²	(8⁰⁶⁶)	(7²⁵⁸)	(8³⁹⁴)	29⁷⁹⁸	(10²⁹¹)	(10¹³⁶)	(10²⁹³)	12⁸⁰⁹	(10⁶⁷²)	(10⁷³⁰)	(4⁵²⁹)	(1 679)	(1 052)	(5 344)	
Transfers recognised - capital												-	-	-	-	
Contributions recognised - capital												-	-	-	-	
Contributed assets												-	-	-	-	
Surplus/(Deficit) after capital transfers & contributions	36⁰⁸²	(8⁰⁶⁶)	(7²⁵⁸)	(8³⁹⁴)	29⁷⁹⁸	(10²⁹¹)	(10¹³⁶)	(10²⁹³)	12⁸⁰⁹	(10⁶⁷²)	(10⁷³⁰)	(4⁵²⁹)	(1 679)	(1 052)	(5 344)	
Taxation												-	-	-	-	
Attributable to minorities												-	-	-	-	
Share of surplus/ (deficit) of associate												-	-	-	-	
Surplus/(Deficit)	1³⁶	(8⁰⁶⁶)	(7²⁵⁸)	(8³⁹⁴)	29⁷⁹⁸	(10²⁹¹)	(10¹³⁶)	(10²⁹³)	12⁸⁰⁹	(10⁶⁷²)	(10⁷³⁰)	(4⁵²⁹)	(1 679)	(1 052)	(5 344)	

References

1. Surplus (Deficit) must reconcile with Budgeted Financial Performance

DC18 Lejweleputswa - Supporting Table SA26 Budgeted monthly revenue and expenditure (municipal vote)

Description	Ref	Budget Year 2015/16												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2015/16	Budget Year +1 2016/17	Budget Year +2 2017/18
Revenue by Vote	-															
Vote 1 - Executive Mayor													-	-	-	-
Vote 2 - Speaker													-	-	-	-
Vote 3 - Mayoral Committee													-	-	-	-
Vote 4 - Council General		42 609				38 524				25 389			6 973	113 495	114 176	115 211
Vote 5 - Municipal Manager			934										(4)	930	960	1 033
Vote 6 - Budget & Treasury		1 500	129	272	138	116	302	225	173	266	371	180	(336)	335	115	206
Vote 7 - Corporate Services													-	-	-	-
Vote 8 - Human Resources													-	-	-	-
Vote 9 - Information Technology													-	-	-	-
Vote 10 - Property													-	-	-	-
Vote 11 - Municipal Support													-	-	-	-
Vote 12 - Planning & Development													-	-	-	-
Vote 13 - Community & Social Services													-	-	-	-
Vote 14 - Environmental Health Services													-	-	-	-
Vote 15 - Tourism													-	-	-	-
Total Revenue by Vote		44 109	1 063	272	138	38 640	302	225	173	25 655	371	180	6 633	117 760	118 251	119 450
Expenditure by Vote to be appropriated	-															
Vote 1 - Executive Mayor		917	923	943	956	969	985	098	211	305	243	368	090	13	13	13
Vote 2 - Speaker		195	214	227	249	261	250	278	297	307	293	263	244	008	255	814
Vote 3 - Mayoral Committee		450	475	486	508	515	527	482	490	465	429	410	827	3	3	3
Vote 4 - Council General		940	1 053	1 199	1	1	1	1	1	2	1	1	1	6	6	6
														065	239	531
														19	18	19

				500	640	684	704	853	050	982	739	820	164	407	230
Vote 5 - Municipal Manager	760	832	940	972	1 048	1 290	1 144	1 275	1 209	1 140	1 260	1 262	13	12	13
Vote 6 - Budget & Treasury	1 056	1 248	1 356	1 479	1 570	1 680	1 480	1 521	1 670	1 396	1 304	1 428	17	17	18
Vote 7 - Corporate Services	901	935	959	082	980	150	163	294	182	063	187	915	811	12	13
Vote 8 - Human Resources															
Vote 9 - Information Technology															
Vote 10 - Property	416	433	480	470	556	461	467	439	484	450	460	406	522	5	6
Vote 11 - Municipal Support															
Vote 12 - Planning & Development	539	490	504	518	561	818	612	603	741	686	642	615	328	7	7
Vote 13 - Community & Social Services	708	761	820	763	742	830	762	801	733	806	835	743	305	9	9
Vote 14 - Environmental Health Services	713	863	885	901	823	855	942	915	889	926	957	895	563	10	11
Vote 15 - Tourism			400			370			250			1	2	2	2
Total Expenditure by Vote	7 595	8 227	9 198	398	9 665	10 900	10 133	10 699	11 285	10 414	10 425	11 500	119 439	119 303	124 794
Surplus/(Deficit) before assoc.	36 514	(7 164)	(8 927)	(9 260)	28 975	(10 598)	(9 908)	(10 526)	14 370	(10 043)	(10 245)	(4 867)	(1 679)	(1 052)	(5 344)
Taxation															
Attributable to minorities															
Share of surplus/ (deficit) of associate															
Surplus/(Deficit)	1 36 514	(7 164)	(8 927)	(9 260)	28 975	(10 598)	(9 908)	(10 526)	14 370	(10 043)	(10 245)	(4 867)	(1 679)	(1 052)	(5 344)

DC18 Lejweleputswa - Supporting Table SA27 Budgeted monthly revenue and expenditure (standard classification)

Description	Ref	Budget Year 2015/16												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2015/16	Budget Year +1 2016/17	Budget Year +2 2017/18
Revenue - Standard	-	42											75	117	118	119
<i>Governance and administration</i>		609	-	-	-	-	-	-	-	-	-	-	151	760	251	450
Executive and council		42											71	114	115	116
Budget and treasury office		609											816	425	136	244
Corporate services													3	3	3	3
<i>Community and public safety</i>																
Community and social services																
Sport and recreation																
Public safety																
Housing																
Health																
<i>Economic and environmental services</i>																
Planning and development																
Road transport																
Environmental protection																
<i>Trading services</i>																
Electricity																
Water																
Waste water management																
Waste management																
<i>Other</i>																
Total Revenue - Standard		42											75	117	118	119
		609	-	-	-	-	-	-	-	-	-	-	151	760	251	450
			-	-	-	-	-	-	-	-	-	-				
Expenditure - Standard	-	6	7	7	7	7	8	7	8	8	7	7	5	89	89	93
<i>Governance and administration</i>		535	072	545	216	539	027	816	380	672	996	991	179	969	515	595
Executive and council		4	4	4	4	4	4	4	5	5	5	5	2	54	53	56
Budget and treasury office		162	456	750	185	433	736	706	126	336	087	040	430	447	695	133
Corporate services		1	1	1	1	1	1	1	1	1	1	1	1	17	17	18
		056	248	356	479	570	680	480	521	670	396	304	428	188	284	041
		1	1	1	1	1	1	1	1	1	1	1	1	18	18	19
		317	368	439	552	536	611	630	733	666	513	647	321	333	535	421
<i>Community and public safety</i>		708	761	820	763	742	830	762	801	733	806	835	743	305	451	906
														9	9	9

Community and social services	708	761	820	763	742	830	762	801	733	806	835	743	305	9	451	9	906	9
Sport and recreation												-	-	-	-	-	-	-
Public safety												-	-	-	-	-	-	-
Housing												-	-	-	-	-	-	-
Health												-	-	-	-	-	-	-
<i>Economic and environmental services</i>	1	1	1	1	1	1	1	1	1	1	1	1	17	18	18	18	18	18
	391	353	388	419	384	673	554	518	630	612	588	381	891	066	912	912	912	912
Planning and development													7	7	7	7	7	7
Road transport												-	-	-	-	-	-	-
Environmental protection	852	863	885	901	823	855	942	915	889	926	946	767	563	10	728	10	231	11
<i>Trading services</i>	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Electricity												-	-	-	-	-	-	-
Water												-	-	-	-	-	-	-
Waste water management												-	-	-	-	-	-	-
Waste management												-	-	-	-	-	-	-
<i>Other</i>			250	15		1		10		1		-	2	2	2	2	2	2
	8	9	10	9	9	11	10	10	12	10	10	7	119	119	119	124	124	124
Total Expenditure - Standard	634	186	003	413	665	530	133	709	035	414	414	303	439	303	794	794	794	794
Surplus/(Deficit) before assoc.	33	(9)	(10)	(9)	(9)	(11)	(10)	(10)	(12)	(10)	(10)	67	(1)	(1)	(1)	(5)	(5)	(5)
	975	186)	003)	413)	665)	530)	133)	709)	035)	414)	414)	848	679)	052)	344)	344)	344)	344)
Share of surplus/ (deficit) of associate												-	-	-	-	-	-	-
Surplus/(Deficit)	1	33	(9)	(10)	(9)	(11)	(10)	(10)	(12)	(10)	(10)	67	(1)	(1)	(1)	(5)	(5)	(5)
	975	186)	003)	413)	665)	530)	133)	709)	035)	414)	414)	848	679)	052)	344)	344)	344)	344)

DC18 Lejweleputswa - Supporting Table SA28 Budgeted monthly capital expenditure (municipal vote)

Description	Ref	Budget Year 2015/16												Medium Term Revenue and Expenditure Framework			
		July	August	Sept	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2015/16	Budget Year +1 2016/17	Budget Year +2 2017/18	
R thousand																	
Multi-year expenditure to be appropriated	1																
Vote 1 - Executive Mayor														-	-	-	-
Vote 2 - Speaker														-	-	-	-
Vote 3 - Mayoral Committee														-	-	-	-
Vote 4 - Council General														-	-	-	-
Vote 5 - Municipal Manager														-	-	-	-
Vote 6 - Budget & Treasury														-	-	-	-
Vote 7 - Corporate Services														-	-	-	-
Vote 8 - Human Resources														-	-	-	-
Vote 9 - Information Technology														-	-	-	-
Vote 10 - Property														-	-	-	-
Vote 11 - Municipal Support														-	-	-	-
Vote 12 - Planning & Development														-	-	-	-
Vote 13 - Community & Social Services														-	-	-	-
Vote 14 - Environmental Health Services														-	-	-	-
Vote 15 - Tourism														-	-	-	-
Capital multi-year expenditure sub-total	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Single-year expenditure to be appropriated																	
Vote 1 - Executive Mayor					25									-	25	26	28
Vote 2 - Speaker				10										-	10	20	22

Vote 3 - Mayoral Committee			15										-	15	27	29
Vote 4 - Council General		5				50	15			80			-	150	92	94
Vote 5 - Municipal Manager		19		138		43							-	200	100	55
Vote 6 - Budget & Treasury		70		50		200	80	250			250		-	900	280	280
Vote 7 - Corporate Services		40			60								-	100	45	51
Vote 8 - Human Resources													-	-	-	-
Vote 9 - Information Technology													-	-	-	-
Vote 10 - Property		30											-	30	84	89
Vote 11 - Municipal Support													-	-	-	-
Vote 12 - Planning & Development		8	40	12									-	60	63	63
Vote 13 - Community & Social Services		40											-	40	45	35
Vote 14 - Environmental Health Services		3	60	42								25	-	130	200	200
Vote 15 - Tourism													-	-	-	-
Capital single-year expenditure sub-total	2	-	215	125	267	60	293	95	250	80	250	25	-	660	981	945
Total Capital Expenditure	2	-	215	125	267	60	293	95	250	80	250	25	-	660	981	945

References

1. Table should be completed as either Multi-Year expenditure appropriation or Budget Year and Forward Year estimates

2. Total Capital Expenditure must reconcile to Budgeted Capital Expenditure