



LEJWELEPUTSWA DISTRICT MUNICIPALITY



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The Lejweleputswa District Municipality hereby invites suitably qualified persons to apply for the following positions:

CHIEF FINANCIAL OFFICER

(The position is a performance-based 5-year fixed-term contract)

REMUNERATION: A negotiable remuneration package per annum that is all-inclusive.

REQUIREMENTS:

- A BCom degree in Finance or equivalent qualification in Financial Management (with Municipal Finance and Accounting).
- Minimum five (5) years' experience at Senior Management level in Local Government Finance.
- Possession of CPMD would be an advantage.
- Comprehensive knowledge and understanding of Municipal Finance Management Act, Treasury regulations and other legislation including a proven experience in its application.
- Good practical knowledge of Municipal Property and relevant regulations.
- Knowledge of GRAP (Generally Recognised Accounting Practices).
- Track record in preparations and management of strategic plans, business plans and budgeting.
- An excellent track record in the implementation and maintenance of sound financial systems.
- The ability to work under pressure.
- Computer literacy.

REQUIRED KNOWLEDGE, SKILLS AND COMPETENCIES:

- Strategic leadership and management.
- Strategic financial management.
- Operational financial management.
- Financial and performance reporting.
- Risk and change management.
- Legislation, policy and implementation.
- Understanding and knowledge of financial computer systems.
- Supply chain management.
- GRAP standards.

KEY PERFORMANCE AREAS:

- Responsible and accountable for the management of the Financial Services Department regarding Policy Making, Organising, Financing, Personnel Management, utilisation and discipline.
- Governance management and control.
- Advise Council, Mayoral Committee, the Accounting Officer and Senior Management on the exercise of powers and duties assigned to the accounting offices in terms of MFMA.
- Supervision and executing powers over the recording of financial transactions to ensure that all financial transactions are accounted for.
- Ensure implementation of GRAP standards.
- Prepare annual financial statement.
- Compiling the Budget according to MTREF standards.
- Supervision and control over financial aspects of capital projects (Financing, loan approvals, borrowing powers).
- Responsible for asset register.
- Ensure the development and implementation of strategies that have measurable positive impact on financial performance.
- Overall responsibility and accountability for all income, expenditure, assets and discharge of all liabilities of the municipality.

The Lejweleputswa District Municipality is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability.

DIRECTIONS TO CANDIDATES

1. Applications, together with a comprehensive CV and certified copies of qualifications, can be directed to: The Municipal Manager, Lejweleputswa District Municipality, cnr Tempest and Jan Hoffmeyer Road, PO Box 2163, WELKOM 9459.
2. Late, faxed and/or e-mailed applications will not be considered.
3. Canvassing will automatically disqualify a candidate.
4. Enquiries should be directed to Human Resources Section, Ms Selina Maselwanyana: Tel 057 353 3094.
5. Should you not receive any response within 30 days after the closing date consider your application unsuccessful.
6. The Municipality reserves the right to make no appointment.

Closing date: 10 August 2012.

Please note: applications received after the closing date will not be considered.

MM MTHOMBENI
ACTING DISTRICT MUNICIPAL MANAGER