



Lejweleputswa District Municipality



RFQ NO: 188/07/2013: HOSTING OF WOMEN'S DAY GALA DINNER

Lejweleputswa District Municipality hereby requests quotations from reputable and reliable service providers to host Women's Day Gala Dinner.

Service Provider should have capacity to:

- Attract both African and white including young women to the function
- Secure a suitable venue to accommodate 200 people
- Organize sound system
- Provide decent catering for guests
- Secure local artist who will fit the occasion
- Secure speakers who will join the Executive Mayor in addressing the guests
- Organize Programme Director
- Design and print invitations plus programmes

**The quotation must be submitted on the letterhead of your business and must be hand delivered for the attention of Mr. Dan Maselwa
Lejweleputswa District Municipality,
Supply Chain Management Unit
CNR Jan Hofmeyer and Tempest Road,
Welkom
9460**

Enquiries: Mr Martins
Tel: (057) 391 8912

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer
- Price(s) quoted must be firm and inclusive of VAT
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of the 80/20 preference point system in terms of the Supply Chain Management Policy, and for this purpose the MBD1, MBD2, MBD3.1, MBD4, MBD6.1, MBD8 & MBD9 can be downloaded from LDM website (www.lejwe.co.za) or collected from the SCM Unit, and be scrutinized, completed and submitted together with your quotation.
- Proof of company registration documents and valid original tax clearance certificate **must** be attached.
- Original and valid B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE or certified copies thereof **must** be attached.

NB: No quotations will be considered from the person in the service of the state. No late quotations will be considered. Closing Date: 07 August 2013 @ 16H00

Ms. P.M.E. Kaota
Municipal Manager
Date: _____