



# Lejweleputswa District Municipality



## RFQ NO: 214/09/2014: ACCOMMODATION & MEALS OF 140 TEAM LEJWELEPUTSWA THAT WILL BE CAMPING FOR THE PROVINCIAL OR GAMES 2014

Lejweleputswa District Municipality hereby requests quotations from reputable and reliable service providers to provide accommodation and day meals for Team Lejweleputswa that will be attending the Provincial OR Tambo Games 2014.

Specification will be as follows:

- o Accommodation 140 people (sharing in twos) -22 & 23 October 2014 (2 nights)
- o Meals for 140 people (Breakfast, Lunch & Supper) -22 & 23 October 2014 (2 days) plus breakfast only for 24 October 2014

**The quotation must be submitted on the letterhead of your business and must be hand delivered for the attention of Mr. Dan Maselwa  
Lejweleputswa District Municipality,  
Supply Chain Management Unit  
CNR Jan Hofmeyer and Tempest Road,  
Welkom  
9460**

**Enquiries:** Mr M. Martins (for specification only) **Tel:** (057) 391 8912

**Enquiries:** Mr D. Maselwa (for MBD forms and required documents) **Tel:** (057) 3918904

**The following conditions will apply:**

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer
- Price(s) quoted must be firm and inclusive of VAT
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of the 80/20 preference point system in terms of the Supply Chain Management Policy, and for this purpose the MBD1, MBD2, MBD3.1, MBD4, MBD6.1, MBD8 & MBD9 can be downloaded from LDM website ([www.lejwe.co.za](http://www.lejwe.co.za)) or collected from the SCM Unit, and be scrutinized, completed and submitted together with your quotation.
- Proof of company registration documents and valid original tax clearance certificate **must** be attached.
- Original and valid B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE or certified copies thereof **must** be attached.

**NB: No quotations will be considered from the person in the service of the state. No late quotations will be considered. Closing Date: 09 October 2014 @ 16H00**

**Ms. P. M.E. Kaota**  
**MUNICIPAL MANAGER**

**DATE:** 2/10/2014

**INVITATION TO QUOTE**

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS OF THE LEJWELEPUTSWA DISTRICT MUNICIPALITY

QUOTE NUMBER: **RFQ NO: 214/09/2014** CLOSING DATE: **09 OCTOBER 2014** CLOSING TIME: **16:00**

**DESCRIPTION: ACCOMMODATION & MEALS OF 140 TEAM LEJWELEPUTSWA DISTRICT THAT WILL BE PARTICIPATING IN THE PROVINCIAL OR TAMBO GAMES 2014**

The successful bidder will be required to fill in and sign a written Contract Form (MBD 7).

**QUOTATIONS MUST BE SUBMITTED ON THE LETTERHEAD OF YOUR BUSINESS AND BE HAND DELIVERED:**

**Me. Cathy Baloyi**

THE SUPPLY CHAIN MANAGEMENT OFFICE  
LEJWELEPUTSWA DISTRICT MUNICIPALITY  
CNR JAN HOFMEYER & TEMPEST ROAD  
WELKOM

Bidders should ensure that quotations are delivered timeously to the correct address. If the quotation is late, it will not be accepted for consideration.

**THIS QUOTATION IS SUBJECT TO THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT**

**THIS QUOTATION WILL BE EVALUATED AND ADJUDICATED ACCORDING TO THE FOLLOWING CRITERIA:**

1. Relevant specifications
2. Value for money
3. Capability to execute the contract
4. 80:20 Preference Point System in compliance with Preferential Policy Framework Act & SCM Policy of the Municipality

**NB: NO QUATATIONS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (see definition on MBD 4 attached)**

**THE FOLLOWING PARTICULARS MUST BE FURNISHED  
(FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)**

NAME OF BIDDER .....

POSTAL ADDRESS .....

STREET ADDRESS .....

TELEPHONE NUMBER CODE.....NUMBER.....

CELLPHONE NUMBER .....

FACSIMILE NUMBER CODE.....NUMBER.....

VAT REGISTRATION NUMBER .....

HAS AN ORIGINAL TAX CLEARANCE CERTIFICATE BEEN ATTACHED (MBD 2)? YES/NO

ARE YOU THE ACCREDITED REPRESENTATIVE  
IN SOUTH AFRICA FOR THE GOODS/SERVICES OFFERED BY YOU? YES/NO  
(IF YES ENCLOSE PROOF)

SIGNATURE OF BIDDER .....

DATE .....

CAPACITY UNDER WHICH THIS BID IS SIGNED .....

TOTAL QUOTATION PRICE..... TOTAL NUMBER OF ITEMS OFFERED .....

**ANY ENQUIRIES REGARDING THE QUOTATION PROCEDURE MAY BE DIRECTED TO:**

**Municipality / Municipal Entity:** LEJWELEPUTSWA DISTRICT MUNICIPALITY

**Department:** SUPPLY CHAIN MANAGEMENT UNIT

**Contact Mr. D Maselwa**

**Tel:** (057) 391 8944

**ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:**

**Enquiries:** Mr. M Martins

**Tel:** (057) 391-8912